**English Learner Advisory Committee (ELAC)**

**School: \_Muscatel Middle School\_\_\_\_ Date: Nov. 16, 2021**

**Agenda 2**

1. Flag Salute and Call Meeting to Order—Time:\_\_\_\_\_\_\_\_\_\_\_By\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Welcome/Introductions
3. Approval of Agenda and Minutes
   1. Agenda approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   2. Seconded by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   3. Vote:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   4. Minutes approved by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   5. Seconded by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
   6. Vote:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Review Annual EL Meeting Items (including UCP)
   1. Rationale for Establishing the ELAC

*The Major Function of the ELAC- The purpose of the ELAC is to advise the principal and staff on programs and services for ELs and the SSC on the development of the SPSA including LCFF/LCAP Priorities*

* SPSA Advice – ELD Action Plan

EL Funding

3.2 Training - The ELAC also advises/assists the school principal and staff on the following tasks:

* The school’s program for English Learners
* The development of the Single Plan for Student Achievement (SPSA)
* The school's needs assessment
* The school's annual language census CALPADS Primary Language Report
* Efforts to make parents aware of the importance of regular school attendance
  1. Training:
* Review the Roles and Responsibilities of ELAC members
* Review the Roles and Responsibilities of ELAC officers

5.0 Overview of school instructional program

**●** Analysis of student data

* Designated and Integrated ELD

1. Discuss and confirm ELAC Meetings dates and times

Suggested dates for the ***week of***:

January 25, 2022

February 22, 2022

11.0 Public Comments/Opportunity to discuss other school issues and programs

12.0 Adjournment Time:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_